

Invitation for Bids
Government of Nepal (GoN)
Ministry of Communication and Information Technology (MoCIT)
IFB No: MoCIT/G/NCB/2078-79/01
First Date of Publication: 2078/04/32

The Ministry of Communication and Information Technology invites sealed bids from eligible bidders for the procurement of following **Supply and Delivery of Stationary Goods** under NCB procedures. The name and identification of the contract are as follows:

Contract ID No.	Name of Procurement	Bid Security Amount (NRs.)	Bid Document Fee (NRs.)
MoCIT/G/NCB/2078-79/01	Supply and Delivery of Stationary Goods	1,00,000/-	3,000/-

1. Eligible Bidders may obtain further information and inspect the bidding documents at the office of **MoCIT, Singha Durbar, Nepal.**
2. Bidding documents may be purchased from the office of **MoCIT, Singha Durbar, Nepal** by eligible Bidders on the submission of a written application, along with the copy of *company/firm registration certificate* and upon payment of a non-refundable fee as specified above on or before **2078/05/29** during office hours.

Information to deposit the cost of bidding document in Bank:

Name of the Bank: Everest Bank Ltd., Singha Durbar
Name of Office: Ministry of Communication and Information Technology
Rajaswa (Revenue) Account no.:00100106200000
Office code no.:358003501
Revenue Head: 14229

3. Sealed Bids must be submitted along with the copy of Company/firm Registration Certificate, PAN/VAT Registration Certificate and Tax Clearance Certificate of Fiscal Year 2076/77.
4. Sealed Bids must be submitted to the office of **MoCIT, Singha Durbar, Nepal** on or before **2078/05/30 at 12:00 Noon**. Documents received after this deadline shall not be accepted.
5. Sealed Bids shall be opened in the presence of supplier's representatives who choose to attend at 2:00 PM, **2078/05/30** at the procurement unit of **MoCIT, Singha Durbar, Nepal.**
6. Bids must be valid for a period of **90 days** counting from the day of bid opening and must be accompanied by bid security from a commercial bank, which shall be **valid for minimum 30 days** beyond the bid validity period.

7. If bidder wishes to submit the cash Security, the cash should be deposited in following
Name of the Bank: Rastriya Banijya Bank, Singhadurbar
Account No.: 1960100102030000 Dharauti Ka-2.3
Name of Office: District Treasury Controller office, Payment Center 4, Singha Durbar, Nepal
Name of Deposit Office: Ministry of Communication and Information Technology, Singha Durbar, Nepal
Office Code: 358003501

and submit the receipt of the deposited amount of cash along with the Sealed Bids.

8. The bidders shall submit their modification or withdrawal in accordance to prevailing Nepal Laws.
9. If the last date of purchasing, submission and opening falls on a government holiday then the next working day shall be considered the last day. In such a case the bid validity and bid security validity shall be recognized with effect from the original bid submission deadline.
10. Pre-bid meeting shall be held at Ministry of Communication and Information Technology (MoCIT), Singha Durbar, Nepal at **2078/05/16, 2 PM.**
11. Matters not covered by this notice shall be in accordance with Public procurement Act-2063, Public Procurement Regulations-2064 and prevailing Nepal laws.
12. The Ministry of Communication and Information Technology reserves the right to accept or reject, wholly or partly any or all the Sealed Bids without assigning any reason, whatsoever.
13. For more information, please contact:
Ministry of Information and Communication Technology, Singha Durbar, Kathmandu. Website: <https://mocit.gov.np/>. Telephone (During Office hours only): 01 420 0450.